

**AADSM**

**ANNUAL  
MEETING**

NEW ORLEANS: MAY 29-31

**20**

**Call for Abstracts, Clinical  
Pearls and Session Proposals**

Session Proposal Deadline: November 25, 2019

Abstract and Clinical Pearls Deadline: December 6, 2019



## You're Invited

The AADSM Annual Meeting highlights advances in clinical practice and scientific research for those who treat sleep-disordered breathing, including obstructive sleep apnea and snoring.

The Academy relies on your commitment and contributions to create a program that includes the latest scientific developments and clinical techniques. By submitting an abstract or session proposal, you can share your knowledge and address the latest research, challenges, practices and trends in the dental sleep medicine profession directly!

## Why Submit?

**Network:** Discuss your findings and practice methods with expert dental sleep medicine clinicians and researchers from around the globe.

**Exposure:** Research presented will be considered for ongoing public relations initiatives and, if selected, could be touted to top influential media across the country, leading dentistry and sleep-related journals and magazines, and on Facebook and Twitter.

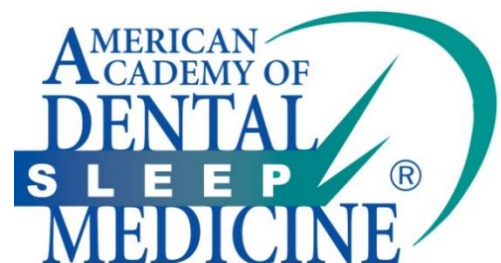
**Influence:** The success of this meeting is attributed to its blend of best clinical practices and most current research. This unique meeting is only possible with the submission of high-quality abstracts from individuals practicing in the field of dental sleep medicine.

**Published Abstracts:** Accepted abstracts will be published in an issue of the AADSM's official publication, *Journal of Dental Sleep Medicine*.

**Abstract Awards:** There are several awards provided for the 2020 AADSM Annual Meeting – submitting an abstract is your first step towards consideration of one of these prestigious awards.

### **NEW FOR 2020!**

**Clinical Pearls:** There is now a separate category for clinical pearl (case report) submissions – we welcome reports of novel, innovative and important clinical observations.



# Research Abstracts

Deadline: December 6, 2019

The AADSM solicits research abstracts dedicated to enhancing dental sleep medicine. Topics may include, but are not limited to: clinical practice related to oral appliance therapy in adults and children, maxillomandibular advancement and upper airway surgeries, analysis of the upper airway, craniofacial and developmental characteristics related to sleep disorders, sleep bruxism, gastroesophageal reflux, oral dryness/xerostomia, hypersalivation and orofacial pain associated with sleep disorders.

## Eligibility

All healthcare professionals and others conducting research in dental sleep medicine may submit research abstracts. An individual may be the first author on a maximum of two research abstracts; there is no limit on co-authorship. To comply with ADA CERP guidelines, each author will be required to disclose any significant relationships with commercial interests by completing a conflict of interest disclosure form that can be found on the AADSM website at [aadsm.org/proposals](http://aadsm.org/proposals). By submitting a research abstract, all authors attest that the abstract submitted has not been previously published elsewhere and transfers, assigns, or otherwise conveys all copyright ownership, including all rights incidental thereto, exclusively to the American Academy of Dental Sleep Medicine.

## Format

Research abstracts may not exceed 500 words and are limited to ten authors per abstract. Abstracts must be formatted in Microsoft Word and conform to the following outline:

- Title
- Authors and Institutions
- Introduction
- Methods
- Results
- Conclusions
- Support

References, tables, figures or any other graphics are not permitted. Brand names may not be used in abstract titles and are limited to two references within the abstract body.

## Abstract Review

All research abstracts are blind peer-reviewed for acceptance by the AADSM Scientific Committee. Research abstracts will not be accepted if they fail to reflect acceptable scientific methodology such as: ethical approval (if appropriate), the data or statistical analyses do not justify the conclusions, the abstract lacks sufficient scientific or clinical merit, or no data are included.

The following criteria will be used to score research abstracts:

- The research project is applicable to dental sleep medicine.
- The submission is not closely related to another submission with the same authors.
- The abstracts must be in English with proper grammar.
- The abstract is organized using the headings **introduction, methods, results, conclusions and support**.
- The research problem is well-defined, and its scientific importance is clear.

- The research methods are clearly outlined.
- The data and analysis are adequate to evaluate the objectives. The results are adequate and coherent.
- The conclusions are well-founded based on the methods used, the results of the study, and previously published literature.
- The conclusions are adequately qualified (i.e. the conclusions have appropriate limitations as implied by author).
- The creativity and originality of the paper.

The first author will receive notice of acceptance by March 20, 2020. Accepted research abstracts will be published and copyrighted in an issue of the AADSM's *Journal of Dental Sleep Medicine*.

## Presentations

All abstracts are submitted for poster presentations.

Abstract presenters must register for the 2020 AADSM Annual Meeting. Registration for the meeting opens January 8, 2020 at [aadsm.org](http://aadsm.org).

Submission of an abstract constitutes the commitment of at least one author to present the submission as accepted, regardless of presentation type or day/time assigned. Expenses associated with the preparation, submission, and presentation are the responsibility of the author/presenter.

Posters should be clear and organized for viewing, measuring **no larger than 4' x 4'**. Presenters are encouraged to display posters for the duration of the meeting as described in the abstract acceptance letter. Minimally, posters must be put up by 8:00am on the day of the presentation and remain on display until 6:00pm. The presenting author of the poster will be assigned a time slot during which he/she is expected to be physically present at the poster display to answer questions. Use of laptops or distribution of literature of any kind that promotes a commercial company or product during poster presentations are strictly prohibited. The AADSM reserves the right to prohibit distribution of any such handouts it deems to be inappropriate.

## Download Forms

To submit an abstract, visit [aadsm.org/proposals](http://aadsm.org/proposals) by no later than December 6, 2019.

## Awards

Awards for abstracts include up to three (3) Student Research Awards and up to three (3) Clinical Research Awards. The number of awards granted each year is at the discretion of the AADSM Board of Directors. The Student Research Awards are designated for trainees conducting research in dental sleep medicine. The Clinical Research Awards will be presented to clinicians, researchers or academicians who do research in dental sleep medicine.

Authors of an abstract selected to receive an award are invited to give an oral presentation in addition to their poster presentation. Oral presentations consist of a 6-minute presentation followed by 2 minutes for questions and answers. The first author or any co-author may give the oral presentation. A presentation is required to receive the award. In addition to those abstracts that receive awards, the Scientific Committee may identify other high scoring submissions for oral presentations.

A research abstract will be considered for an award if the first (corresponding) author fulfills the eligibility criteria as outlined below and requests consideration on the abstract application form.

### Student Research Award Eligibility

Qualified candidates must:

- Be enrolled full-time in an accredited predoctoral program (DDS, DMD, MD, DO or PhD programs) or an accredited postdoctoral fellowship or residency.
- To be eligible for a student award, the applicant must be an AADSM student member at the time of submission or must join at the time of submission (student membership for the AADSM is free).

Entries will not be accepted from individuals who have previously received this award more than twice as a student. Submissions must not be closely related to another submitted abstract with the same co-authors.

### Clinical Research Award Eligibility

Qualified candidates must:

- Be a dentist, physician, healthcare professional or other professional/academic conducting research in dental sleep medicine (e.g. academic researcher, professor); and
- Not be eligible for a student award.

## Clinical Pearls (Case Reports)

Deadline: December 6, 2019

Clinical pearls (case reports) present unique, unusual or important clinical observations of interest to clinical dental sleep medicine practitioners.

### Eligibility

All healthcare professionals may submit clinical pearls. An individual may be the first author on a maximum of two clinical pearls; there is no limit on co-authorship. To comply with ADA CERP guidelines, each author will be required to disclose any significant relationships with commercial interests by completing a conflict of interest disclosure form that can be found on the AADSM website at [aadsm.org/proposals](http://aadsm.org/proposals). By submitting a clinical pearl, all authors attest that the submission has not been previously published elsewhere and transfers, assigns, or otherwise conveys all copyright ownership, including all rights incidental thereto, exclusively to the American Academy of Dental Sleep Medicine.

### Format

Clinical Pearls may not exceed 500 words and are limited to ten authors per submission. Clinical pearls must be formatted in Microsoft Word and conform to the following outline:

- Title
- Authors and Institutions
- Introduction
- Report of case
- Discussion
- Support

References, tables, figures or any other graphics are not permitted. Brand names may not be used in titles and are limited to two references within the body.

### Clinical Pearl Review

All clinical pearls are blind peer-reviewed for acceptance by the AADSM Scientific Committee.

The following criteria will be used to score clinical pearls:

- The topic is applicable to dental sleep medicine.
- The submission is not closely related to another submission with the same authors.
- The submission must be in English with proper grammar.
- The submission is organized using the headings: **introduction, report of case, discussion and support.**
- The discussion is adequately qualified and well-founded based on the report of the case and previously published literature.
- The creativity and originality of the case.

The first author will receive notice of acceptance by March 20, 2020. Accepted clinical pearls will be published and copyrighted in an issue of the AADSM's *Journal of Dental Sleep Medicine*.

### Presentations

All clinical pearls are submitted for poster presentations.

Clinical pearl presenters must register for the 2020 AADSM Annual Meeting. Registration for the meeting opens January 8, 2020 at [aadsm.org](http://aadsm.org).

Submission of a clinical pearl constitutes the commitment of at least one author to present the submission as accepted, regardless of presentation type or day/time assigned. Expenses associated with the preparation, submission, and presentation are the responsibility of the author/presenter.

Posters should be clear and organized for viewing, measuring **no larger than 4' x 4'**. Presenters are encouraged to display posters for the duration of the meeting as described in the clinical pearl acceptance letter. Minimally, posters must be put up by 8:00am on the day of the presentation and remain on display until 6:00pm. The presenting author of the poster will be assigned a time slot during which he/she is expected to be physically present at the poster display to answer questions. Use of laptops or distribution of literature of any kind that promotes a commercial company or product during poster presentations are strictly prohibited. The AADSM reserves the right to prohibit distribution of any such handouts it deems to be inappropriate.

### [Download Forms](#)

To submit a clinical pearl, visit [aadsm.org/proposals](http://aadsm.org/proposals) by no later than December 6, 2019.

# Session Proposals

Deadline: November 25, 2019

The Annual Meeting Committee is soliciting proposals for the following sessions at the 2020 AADSM Annual Meeting. Sessions should focus on a wide variety of topics including clinical practice, basic research, practice management and other aspects of dental sleep medicine.

Lectures must conform to one of the following three session types. You will be instructed to select one of these types on the application.

## Clinical Workshops

Clinical Workshops are forums for clinicians to review and discuss clinical challenges in dental sleep medicine within a one-hour time slot. These sessions are appropriate for the presentation and discussion of controversial clinical topics or difficult clinical situations that demonstrate the critical thinking process in clinical dental sleep medicine.

A maximum of 2 speakers are allowed. Those speakers who have been confirmed for an accepted session must be the people who deliver the presentations; changes in session speakers must be reviewed and approved by the AADSM Annual Meeting Committee.

## Discussion Groups

Discussion Groups are forums for a less formal presentation of a topic within a one-hour time slot. The AADSM encourages conversations on controversial subjects and pro/con discussions or presentations. These sessions should stimulate interest and discussion with the audience without extensive presentations and without necessarily reaching a conclusion. A question or series of questions should be introduced by the panel of discussants to start the session. A Discussion Group proposal must be presented within the guidelines stated.

A maximum of 3 speakers are allowed. Those speakers who have been confirmed for an accepted session must be the people who deliver the presentations; changes in session speakers must be reviewed and approved by the AADSM Annual Meeting Committee.

## Symposia

Symposia sessions are allotted a one-hour time slot to present the latest data and ideas on topics in dental sleep medicine and sleep research.

A maximum of 2 speakers are allowed for Symposia. Individual presentations, which should be approximately 30 minutes each including questions, should be integrated on the same topic. Those speakers who have been confirmed for an accepted session must be the people who deliver the presentations; changes in a Symposium must be reviewed and approved by the AADSM Annual Meeting Committee.

**Session speakers should be aware that individuals are limited to two presentations per meeting to encourage a wide variety of speakers and promote diversity of content at the meeting.** If a speaker exceeds this limit, the Annual Meeting Committee reserves the right to request a different speaker.



## Reimbursement Guidelines for Clinical Workshops, Discussion Groups, and Symposia

These guidelines do not apply to abstract presenters.

The AADSM coordinates and manages all speaker reimbursements. Speakers of accepted session proposals must adhere to the following guidelines.

Registration for the AADSM Annual Meeting is complimentary. The AADSM will process a registration on behalf of the speaker. Any speaker who would like to attend ticketed events should contact the AADSM at (630) 686-9874 for registration information. Registration fees for additional sessions are the responsibility of the speaker.

Roundtrip airfare will be reimbursed provided reservations are made at least 21 days in advance for coach seating on common carriers. The individual assumes the responsibility for the difference in price for tickets purchased outside these guidelines.

If the speaker chooses to drive instead of fly, reimbursement within a 300-mile radius will be at the current IRS mileage rate, plus parking. If the destination is greater than 300 miles, the AADSM will reimburse the lesser of mileage or the lowest airfare.

Transportation between home/airport and between the airport/site destinations should be via shuttle or taxi as the situation warrants. The use of limousines or sedans is not reimbursable unless price is comparable or less than taxi fare. Other car services, such as car rentals, should be avoided and may not be reimbursed unless prior authorization is obtained. Use of a personal vehicle for transportation between home/airport will be reimbursed mileage at the current IRS mileage rate.

Additional expenses for special arrangements made outside these guidelines will be the responsibility of the speaker.

The AADSM will reimburse for a standard sleeping room, at the contracted room rate, at the headquarter hotel. For each day that a speaker presents, he/she will be reimbursed for the night prior to and the night of each scheduled presentation not to exceed three nights total per annual meeting. Expenses for special accommodations will be the responsibility of the speaker. The AADSM will not reimburse personal expenses such as in-room movies, phone calls, internet, etc.

The AADSM offers up to \$50.00 for meals per speaker on the day of the presentation. Original receipts must be provided for all meals.

### Download Forms

To submit a session proposal, visit [aadsm.org/proposals](http://aadsm.org/proposals) by no later than November 25, 2019.